



Canada's National Specialty Insurance Firm

Dolden Wallace Folick LLP was created with the sole objective of providing legal services exclusively to the insurance industry. Our firm is an industry leader in terms of expertise and experience. We defend insureds under property, liability, and a wide variety of specialty insurance lines. We also provide coverage and underwriting advice to national and international insurers, and pursue subrogated claims on their behalf. Dolden Wallace Folick LLP has repeatedly been recognized as one of the top Insurance Defence firms in Canada, with offices in Vancouver, Kelowna, Calgary and Toronto.

We offer a fun, dynamic and challenging work environment that provides you with the opportunity to make decisions and influence results. If you are interested in making your mark and contributing to the overall success of our team, this is a perfect time to apply.

Our firm continues to grow, so we are currently searching for an **Accounting Manager** to join our **Vancouver** office.

This newly created role will involve leading our growing accounting team while providing support to our finance committee. You will be responsible for the management of day-to-day departmental activities along with the development and implementation of workflow efficiencies, budgets and reporting. You will establish strong relationships both within the firm and with our clients. You will work closely with the Director of HR & Operations in creating department job descriptions, firm efficiencies while also being the project lead for our new accounting software implementation.

About you:

You are a leader, mentor and team player. You are results oriented and passionate about finding more efficient and effective ways to work. You enjoy a fast paced environment and contributing to and celebrating the successes of the team. Your fun and outgoing personality allows you to easily break down barriers and build trusted relationships with internal and external stakeholders.

The ideal candidate would have:

- A degree or diploma in accounting or finance. **Preference given to those with an accounting designation.**
- Minimum of 7-10 years leading an Accounting team.
- Minimum of 5 years law firm experience is a must.
- Advanced knowledge of PCLaw is a must. Knowledge of Elite and other law firm accounting software is helpful.
- Advanced technical proficiency.
- Advanced knowledge of BC Law Society Trust Accounting Rules.
- Strong project management skills.

- Analytical in nature, efficient, self-motivated, and has exceptional attention to detail.
- Creatively solves problems, make decisions, facilitate and manage deadlines.
- Excellent oral and written communication skills.
- Ability to prioritize in a high-volume, fast-paced environment.
- Ability to work under pressure with a calm demeanor.
- Self-directed working style, but also an ability to work as part of a team.
- A great attitude with the willingness to listen and learn.

We offer:

- A competitive salary and benefit package. Salary will commensurate with experience.
- RRSP matching program after 1 year.
- Professional development & continuing education.
- Opportunities to grow your career.
- A work life balance.
- Personal days.
- Firm social events.
- Long employment service awards.
- A flexible schedule.
- Casual Fridays.

Please submit your cover letter and resume to:

Heather Walker CPHR
careers@dolden.com

Thank you for your interest, however only qualified candidates will be contacted.

No phone inquiries please.